

# ASPIRING PRIMARY AND SECONDARY DEPUTY HEADTEACHERS 2022-23 BOOKING FORM

PLEASE COMPLETE ONE BOOKING FORM PER PERSON

NAME

SURNAME

SCHOOL AND TRUST

SCHOOL TOWN

APPLICANT'S CURRENT JOB ROLE

APPLICANT'S EMAIL

COURSE TITLE	DATES	COST	BOOKING
Aspiring Primary and Secondary Deputy Headteachers	<b>Session One:</b> Thursday 20 Oct 2022 – 9:30am to 3:30pm County Hotel, Newcastle <b>Session Two:</b> Wednesday 18 Jan 2023 – 9:30am to 03:30pm County Hotel, Newcastle <b>Residential:</b> Tuesday 21 Mar to Wednesday 22 Mar 2023 – Beamish Hall Hotel	£450	<input type="checkbox"/>

By booking on the above course it is assumed the candidate will attend **ALL** sessions. It is the responsibility of the school to inform the Diocesan Department for Education if a candidate cannot attend a session or will not be continuing with the course. Cancellations within 10 working days of each session will result in full payment being required. For residential sessions, if a school cancels within 20 working days, they may be required to cover cancellation fees imposed by the venue.

**CLOSING DATE FOR APPLICATIONS IS FRIDAY 07 OCTOBER 2022**

PLEASE INVOICE  (please note that all bookings on this form will be invoiced to the school unless stated otherwise)

I ENCLOSE A CHEQUE FOR £ \_\_\_\_\_ PAYABLE TO 'THE DIOCESE OF HEXHAM AND NEWCASTLE'

PLEASE INDICATE IF YOU HAVE ANY SPECIAL DIETARY OR OTHER NEEDS

Please return your completed form to:

Diocesan Department for Education, St Cuthbert's House, West Road, Newcastle upon Tyne NE15 7PY.  
Tel: 0191 243 3313 | Email: [education@diocesehn.org.uk](mailto:education@diocesehn.org.uk)

The information you have provided will be stored and used by the Diocese of Hexham & Newcastle only for the purposes of running and administering the course. Details of how we process your data, and your rights, are included in the Diocesan Privacy Notice which can be accessed at <https://diocesehn.org.uk/privacy-policy> or by request from [data.protection@diocesehn.org.uk](mailto:data.protection@diocesehn.org.uk)